

**ELK TOWNSHIP
COMMITTEE MEETING MINUTES
April 1, 2021**

The Regular Meeting of the Elk Township Committee was held on the above date in the Municipal Building and via Teleconference. The meeting was called to order by Mayor Sammons at 7:03PM.

The Open Public Meeting Notice was read. The Salute to the Flag and the Lord's Prayer were recited in unison.

Present were: Mr. Hollywood, Mrs. Nicholson, Mr. Poisker, Mr. Rambo, Mayor Sammons, Mr. Considine, CFO, Mrs. Pine, Township Clerk and Mr. Duffield, Solicitor. Mr. Bitgood, Engineer was present via teleconference. Lt. Gonnelli was absent.

APPROVAL OF MINUTES of March 16, 2021 Work Session

Motion by Mr. Rambo, seconded by Mr. Hollywood to approve the minutes of the March 16, 2021, Work Session, all were in favor motion carried.

COMMITTEE REPORTS

Mr. Hollywood reported Delsea Regional Schools are back 5 days for ½ day.

Mrs. Nicholson stated Environmental Commission will be handing out trees for Arbor Day on April 25th, the time is to be determined.

Mayor Sammons thanked the Fire Department for handing out the Easter Eggs. The movie in the park, held by Gloucester County will be May 19th. The movie will be Dumbo.

POLICE CHIEF REPORT

There was no report.

FIRE DEPARTMENT REPORT

Ferrell Fire Company responded to 7 calls of service in the month of March. There were no other reports.

ENGINEER'S REPORT

Mr. Bitgood reported the Ewan Road Phase I contracts have been sent out. Jacob Harris Lane bids were received and an award will be considered later in the meeting. The application that was submitted to DVRPC for the Elephant Swamp Trail was not recommended for award. The grant process was very competitive and they received many requests and could not fill them all.

The TCDI study has begun. There are 2 cameras, currently at the municipal building and Elephant Swamp, that will count pedestrians, bicycles and vehicles. The cameras will be moved to other locations throughout the month.

Mrs. Nicholson emailed the DEP to give them an update on the Ewan Road project. She has not heard back from them to date.

PUBLIC PORTION on Agenda Items only.

Motion by Mr. Poisker to open the meeting to the public, seconded by Mrs. Nicholson, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions on agenda items to speak at this time.

No one spoke.

Motion by Mr. Hollywood to close the public portion, seconded by Mr. Poisker, all were in favor, motion carried.

ORDINANCES:

ORDINANCE O – 2 – 2021

**ORDINANCE AMENDING CHAPTER 86 ENTITLED “STORMWATER MANAGEMENT” OF THE
CODE OF THE TOWNSHIP OF ELK
PUBLIC HEARING**

Motion by Mrs. Nicholson, seconded by Mr. Poisker to open the public portion, all were in favor, motion carried.

Mayor Sammons invited the public to speak if they have any questions concerning the Ordinance.

No one spoke.

Motion by Mr. Hollywood, seconded by Mr. Poisker to close the public portion, all were in favor, motion carried.

Motion by Mr. Poisker, seconded by Mr. Rambo to adopt Ordinance O-2-2021, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

ORDINANCE O – 3 – 2021

**ORDINANCE AMENDING CHAPTER 87 ENTITLED “STREETS AND SIDEWALKS” TO ADD A NEW
ARTICLE IV ENTITLED “BASKETBALL, REGULATION OF” AND ARTICLE V ENTITLED “DEBRIS;
SNOW REMOVAL; STANDARDS” OF THE CODE OF THE TOWNSHIP OF ELK
PUBLIC HEARING**

Motion by Mrs. Nicholson, seconded by Mr. Rambo to open the public portion, all were in favor, motion carried.

Mayor Sammons invited the public to speak if they have any questions concerning the Ordinance.

No one spoke.

Motion by Mrs. Nicholson, seconded by Mr. Poisker to close the public portion, all were in favor, motion carried.

Motion by Mr. Hollywood, seconded by Mr. Rambo to adopt Ordinance O-3-2021, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

ORDINANCE O – 4 – 2021

**ORDINANCE AUTHORIZING THE ACCEPTANCE OF A DEED OF DEDICATION AND RIGHT OF
WAY RESPECTING REAL PROPERTY DESIGNATED AS LOT 11, IN BLOCK 30 ON THE OFFICIAL
TAX MAP OF THE TOWNSHIP OF ELK MORE COMMONLY KNOWN AS 780 JACOB HARRIS LANE
PUBLIC HEARING**

Motion by Mrs. Nicholson, seconded by Mr. Rambo to open the public portion, all were in favor, motion carried.

Mayor Sammons invited the public to speak if they have any questions concerning the Ordinance.

No one spoke.

Motion by Mrs. Nicholson, seconded by Mr. Poisker to close the public portion, all were in favor, motion carried.

Motion by Mr. Hollywood, seconded by Mr. Rambo to adopt Ordinance O-3-2021, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

ORDINANCE O – 5 – 2021
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)
TITLE ONLY

Motion by Mr. Hollywood to approve Ordinance O-5-2021, seconded by Mrs. Nicholson, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTIONS:

RESOLUTION R-50-2021
RESOLUTION ACCEPTING THE RESIGNATION OF KEVIN KEEN AS EMERGENCY MANAGEMENT
COORDINATOR FOR ELK TOWNSHIP AND APPOINTING EDWARD J. SELB TO THE POSITION OF
EMERGENCY MANAGEMENT COORDINATOR FOR ELK TOWNSHIP

Motion by Mr. Rambo, seconded by Mr. Hollywood to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTION R-51-2021
RESOLUTION TO REFUND MONEY RECEIVED FROM THE HOMESTEAD REBATE PROGRAM
TO TOTALLY DISABLED VETERANS

Motion by Mr. Hollywood, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTION R-52-2021
RESOLUTION AWARDING CONTRACT TO SOUTH STATE, INC. FOR THE RESURFACING
AND SAFETY IMPROVEMENTS TO JACOB HARRIS LANE

Motion by Mr. Rambo, seconded by Mrs. Nicholson to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTION R-53-2021

RESOLUTION GRANTING A TOTAL DISABLED VETERAN STATUS TO CRAIG J. DANNER

Motion by Mr. Poisker, seconded by Mrs. Nicholson to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTION R-54-2021

RESOLUTION SUSPENDING THE OPEN SPACE, RECREATION, FARMLAND AND HISTORIC TRUST FUND TAX FOR ONE YEAR

Motion by Mrs. Nicholson, seconded by Mr. Poisker to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTION R-55-2021

RESOLUTION INTRODUCING THE 2021 MUNICIPAL BUDGET FOR ELK TWP

Motion by Mr. Hollywood, seconded by Mr. Poisker to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTION R-56-2021

RESOLUTION ENDORSING THE SUBMISSION OF THE PRIOR FISCAL YEAR OF 2020 RECYCLING TONNAGE GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION

Motion by Mrs. Nicholson, seconded by Mr. Poisker to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

GLOUCESTER COUNTY REPRESENTATIVE was not present.

PURSUANT TO RESOLUTION R-26-2021

THERE IS A TIME LIMIT OF 3 MINUTES PER PERSON DURING THE PUBLIC PORTION

PUBLIC PORTION:

Motion by Mr. Hollywood to open the meeting to the public, seconded by Mr. Poisker, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions or comments or an issue they would like to bring to the township committees attention to speak at this time.

No one spoke at this time.

Motion by Mr. Nicholson to close the public portion, seconded by Mr. Hollywood, all were in favor, motion carried.

**RESOLUTION R-57-2021
RESOLUTION APPOINTING KEVIN KEEN AS A DEPUTY EMERGENCY MANAGEMENT
COORDINATOR FOR ELK TOWNSHIP**

Motion by Mr. Poisker, seconded by Mr. Hollywood to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

PAY BILLS:

Motion by Mr. Rambo to Pay the Bills, seconded by Mr. Poisker, upon roll call motion was carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

Mr. Considine mentioned we are going to need someone to clean the restrooms in the park and possibly the building. The current person cleaning the Municipal Building will not clean the restrooms in the park. Mr. Considine will contact a few cleaning services for quotes.

There have been many requests for second trash totes. A fee needs to be established and the ordinance will need to be amended. After discussion, the fee for a lease of an additional tote will be \$75.00. The ordinance will be amended accordingly.

We are going to switch from Comcast to FiOS for phones and internet.

Mr. Considine met with Lt. Gonnelli to discuss the police department. Body cameras will be required by June 1st, 2021. There is a grant application that will be submitted. There are 7 vehicles with the watch guard cameras.

The Lt. would like to hire additional police. Lt. Gonnelli will be attending the next meeting to discuss how he would like to structure the police department.

Cpl. Hitzelberger is looking into the lease purchase of a new 4 wheel drive vehicle.

A vehicle, bike, equipment sale needs to be conducted.

Motion by Mr. Rambo to adjourn, seconded by Mr. Poisker, all were in favor, the meeting was adjourned at 7:56PM.

Respectfully Submitted,

Debra R. Pine, RMC, CMC
Township Clerk